

**HIMACHAL PRADESH UNIVERSITY**

**PAY BILL FORM FOR OFFICERS**

Bill No.....

Dated.....

1. Name of Officer..... 3. Department/Branch.....  
 2. Designation..... 4. Period/Month.....

Head of Account		Voucher No.			
Received for the month of/period for.....200..		Monthly Rate		Amount	
		Rs.	P.	Rs.	P.
(i) Pay					
(ii) Allowances					
(a) Dearness Pay					
(b) Dearness allowance					
(c) House Rent allowance					
(d) Hill allowance					
(e)					
(f)					
<b>Less</b>	<b>Deduction</b>	<b>Total Claim</b>			
1. Contributory Provident Fund Subscription		.....Rs.			
2. Non-contributory Provident Fund		.....Rs.			
3. Contributory Provident Fund Subscription of Employees on probation		.....Rs.			
4. General Provident Fund		.....Rs.			
5. House Rent		.....Rs.			
	<b>Recoveries</b>				
6. Provident Fund Loan		.....Rs.			
7. Cooperative Society Loan		.....Rs.			
8. Current Account Car/Scooter Loan		.....Rs.			
9. Current Account House Building Loan		.....Rs.			
10. Warm Clothing Advance		.....Rs.			
11. Telephone Charges		.....Rs.			
12. Others		.....Rs.			
	<b>Miscellaneous</b>				
13. Income Tax		.....Rs.			
14. Insurance Premium		.....Rs.			
15. Staff Club Fee		.....Rs.			
16. Cumulative Time Deposit		.....Rs.			
.....		.....Rs.			
.....		.....Rs.			
.....		.....Rs.			
	<b>Total Deduction</b>				
	<b>Net Amount Payable</b>				

Rupees.....

Dated.....

Signature.....

The.....of.....20....

"Certified that I remained on duty throughout the month"

Signature.....

Revenue stamp to be affixed here in the net amount payable is over Rs. 500

Head of the Deptt./Office

PAY Rs.....(Rupees.....)

(in words and figures)

Cheque No.....  
Dated.....

D.A.

S.O.

A.R.

F.O.

Dated.....

D.A.

S.O.

A.R.

F.O.