

**MOST URGENT/
TIME-BOUND**

Himachal Pradesh University
"Planning & Development Section"

No. 10-25/96-HPU(P&D)A-Vol.VII
Dated: 4th December, 2013.

To

1. The Dean of Studies, HPU.
2. The Dean/Chairperson/Director,
Faculty/Deptt./Institute/Centre of _____,
H.P. University, Shimla-5.
3. The Registrar/Controller of Examinations/Finance Officer,
H.P. University, Shimla-5.
4. The Incharge(Library)/Computer Centre/Computer Centre (ICDEOL)/
Faculty House, HPU.
5. The DSW/Chief Warden, HPU.
6. The XEN(Const.)/Pool Officer/Security Officer, HPU.
7. The DR/AR(Academic/Estt./GAD/Exam-I/Exam-II), HPU.
8. The S.O.(SC/ST/Stat) Cell, HPU.

Subject: Preparation of 12th FYP/Consolidated FYP under RUSA.

Dear Sir/Madam,

It is in continuation with letter No. 10-25/96-HPU(P&D)A-Vol.V dated 25.11.2013 and meeting held on 04.12.2013 at 2.30 P.M. I am to inform that to further facilitate the exercise for preparing **Annual Plans** and a **consolidated Five Year Plan** which is to be sent as a comprehensive proposal of the University under *Rashtriya Uchchatar Shiksha Abhiyan* (RUSA), to Secretary (Higher Education), Govt. of Himachal Pradesh. I would like to request you to download following two documents for further exercise from H.P. University website www.hpuniv.nic.in :

- i) SWOT analysis format for each Department/Institute/Administrative Wing of the University. (Deadline 10.12.2013)
- ii) The higher educational institutional proposal template. (Chapter-8, Annexure-III) to be filled by each academic unit and Administrative Unit of HPU by 10.12.2013.

I am sure you will immediately start the exercise and furnish the above information to this office by 10th December, 2013, so that the final proposal may be sent to Secretary (Higher Education), Govt. of Himachal Pradesh by 15.12.2013.

I will very strongly urge you to please stick to the deadlines so that H.P. University does not miss the opportunity.

With best regards,

Yours sincerely,

P.K. Ahluwalia
(P.K. Ahluwalia) 4/12/13
Dean, Planning & Teachers' Matters and
Director(IQAC)

Copy to:

SPS to Vice-Chancellor, H.P. University for kind information of the Hon'ble Vice-Chancellor.

P.K. Ahluwalia
4/12/13
Dean, Planning & Teachers' Matters and